

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

ADMINISTRATION & FINANCE COMMITTEE

June 28, 2016
6:00 PM
County Council Chambers

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Mr. Pearce called the meeting to order at approximately 6:00 PM

APPROVAL OF MINUTES

Regular Session: May 24, 2016 – Ms. Dickerson moved, seconded by Mr. Livingston, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF AGENDA

Ms. Dickerson moved, seconded by Mr. Pearce, to adopt the agenda as published. The vote in favor was unanimous.

ITEMS FOR ACTION

Emergency Services: Equipment Purchases for Remounting Ambulances, Stretcher & EKG Upgrades – Mr. Pearce stated the request is to remount 10 ambulances, purchase 14 Stryker stretchers, and add Phillips telemetry links to existing Phillips EKG monitors.

Ms. Dickerson moved, seconded by Mr. Pearce, to forward to Council with a recommendation to approve the purchase to remount 10 ambulance vehicles from Taylor Made Ambulance Company for a cost of \$884,400; purchase 14 Stryker Stretchers for \$272,728.51; and purchase EKG Telemetry System from Phillips for \$100,886.69 using funding from the EMS Bond account. The vote in favor was unanimous.

Council Motion Regarding the Development of a Business License Ordinance for Hospice Agencies – Mr. Bronson stated the Coroner has recommended either increasing the cremation and/or autopsy fee or to implement a fee for burial permits to offset the costs for burial of hospice patients. Administration supports the increase of one or both of the fees instead of implementing the burial permit fee.

Ms. Dickerson moved, seconded by Mr. Pearce, to forward to Council with a recommendation to support Administration's recommendation. The vote was in favor.



Council Members Present

Greg Pearce, Chair
District Six

Joyce Dickerson
District Two

Paul Livingston
District Four

Others Present:

Bill Malinowski
Julie-Ann Dixon
Damon Jeter
Norman Jackson
Torrey Rush
Tony McDonald
Kevin Bronson
Warren Harley
Brandon Madden
Michelle Onley
Larry Smith
Roxanne Ancheta
Daniel Driggers
Kim Roberts
Quinton Epps
Nancy Stone-Collum
Geo Price
Valeria Jackson
Dwight Hanna
Hayden Davis
Pam Davis
Bill Peters
Michael Byrd
Shahid Khan
Rudy Curtis

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Community Development: Approval of FY16-17 Budgets within the FY16-17 Annual Action for

Community Development Department Federal Funds – Ms. Dickerson moved, seconded by Mr. Livingston, to forward to Council with a recommendation to approve the FY16-17 estimated budgets for CDBG and HOME to be found in the FY16-17 Action Plan due to HUD by August 15, 2016. These funds are grant funds from the U. S. Department of HUD.

Mr. Livingston inquired if there is public input prior to submitting the annual action plan.

Ms. Jackson stated HUD requires a public hearing and public comment period. The public comment period will be in July into the first part of August. Due to Council being in recess in August the action plan is being presented to Council prior to the public hearing. The Action Plan can be amended throughout the course of the year, but will require additional public input.

Mr. Livingston requested a friendly amendment to review the Action Plan at the September 13th Council meeting.

The vote in favor was unanimous.

Community Development: Allocation of HOME funds to the Columbia Housing Authority – Ms. Jackson stated the request is for Council to approve the allocation of HOME funds in the amount of \$200,000 to the Columbia Housing Authority for scattered site housing in conjunction with the demolition of Gonzales Gardens. The City of Columbia approved \$643,000, which left a gap of \$200,000 for the overall project costs.

Mr. Livingston inquired about the amount of HOME funds received annually.

Ms. Jackson stated the County receives approximately \$500,000. The requested \$200,000 would be a loan to the Columbia Housing Authority.

Mr. Malinowski inquired if there was a time limit and restriction on what the HOME funds could be spent on.

Ms. Jackson stated the funds have to be used toward affordable housing. It can be for homeownership or rental, but it has to be committed within 4 years and 2 years to expend the funds.

Mr. Malinowski inquired about the length of the loan to the Columbia Housing Authority.

Ms. Jackson stated it will depend on how the agreement is structured.

Mr. Malinowski inquired if the wording of the letter from Mr. Gilbert Walker will commit the County to a TIF.

Ms. Dickerson expressed concern that the funds are not being utilized in the unincorporated area.

Mr. Livingston stated the County will benefit from this project with the increase of taxable properties.

Mr. Livingston moved, seconded by Mr. Pearce, to forward to Council with a recommendation to approve the request to fund \$200,000 in HOME funds to CHA/CHAD to construct up to 6 homes. The vote was in favor.

Support Services: Guidance for Maintenance of Non-County Owned Property between the Administration Facility and Hampton & Harden Streets – Mr. Livingston moved, seconded by Ms. Dickerson, to forward to Council with a recommendation to direct staff to determine the legal basis for the City ordinance, and

subsequently negotiate a memorandum of understanding which includes the level of responsibility that Council is willing to accept for this property. The vote in favor was unanimous.

Finance Department: Approval of County Donations – Mr. Livingston moved, seconded by Ms. Dickerson, to forward this item to Council with a recommendation to approve the Council's donations, as required by State Law. The vote in favor was unanimous.

Conservation Department: RCCC purchase of Upper Mill Creek Tract – Mr. McDonald stated the purchase of the property would be made using Conservation Department Fund Balance and Hospitality Tax Fund Balance.

Mr. Livingston moved, seconded by Ms. Dickerson, to forward to Council without a recommendation. The vote was in favor.

Solid Waste: Potential Property Sale [EXECUTIVE SESSION]

EXECUTIVE SESSION

*The Committee went into Executive Session at approximately 6:28 p.m.
and came out at approximately 6:34 p.m.*

Ms. Dickerson moved, seconded by Mr. Livingston, to hold in committee until the July committee meeting. The vote in favor was unanimous.

ITEMS PENDING ANALYSIS: NO ACTION REQUIRED

Council Motion Regarding the Development of a Business License Ordinance for Hospice Agencies – This item was held in committee.

Changes to Policy on Requiring Employees to Sign Documents – This item was held in committee.

Motion to Expand Staff Recruitment Efforts – This item was held in committee.

ADJOURNMENT

The meeting adjourned at approximately 6:35 PM.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council